



Application For Employee Benefits Health Insurance Policy

Applicant/Policyholder	Policy No:
Name: _____	
Business Registration No.: _____	Business Type: _____
Business Address: _____	

Contact Person: _____	Tel: _____
E-mail: _____	Fax: _____

Affiliated Companies

Name: _____

Business Address: _____

Contact Person: _____ Tel: _____

E-mail: _____ Fax: _____

Relationship Between Applicant/Policyholder & Insured Persons

Employer/Employee

Retirement Fund Trustee/Retirement Fund Member

Other _____

Membership Details
Employee/Member Classification

Class	Definition	Eligibility Conditions
1	_____	A) Existing Employee/Member <input type="checkbox"/> On the Policy Effective Date <input type="checkbox"/> Immediate Coverage After _____ Months of Employment <input type="checkbox"/> Other _____
2	_____	
3	_____	B) Future Employee/Member <input type="checkbox"/> On the Date of Employment <input type="checkbox"/> Immediate Coverage After _____ Months of Employment <input type="checkbox"/> Other _____
4	_____	
5	_____	

Policy Details

Effective Date: _____ day of _____

Anniversary Date: First day of _____ each year.

Premium to be payable in advance: Annual

Medical Claims to be payable by Autopay to: Employee

Employer Account no.

Supplementary Benefits' Options: Dependant's Coverage

Emergency Evacuation with Hospitalisation Top-Up

Employee/Member Contributions:

The Employee/Member will not contribute and the Applicant/Policyholder will pay 100% of Premiums.

The Employee/Member will contribute and the Applicant/Policyholder will pay _____% of Premiums.

The Employee/Member will contribute towards the Dependant's Coverage and the Applicant/Policyholder will pay _____% of Premiums.

PERSONAL INFORMATION COLLECTION STATEMENT

AXA General Insurance Hong Kong Limited (referred to hereinafter as the "Company") recognises its responsibilities in relation to the collection, holding, processing, use and/or transfer of personal data under the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"). Personal data will be collected only for lawful and relevant purposes and all practicable steps will be taken to ensure that personal data held by the Company is accurate. The Company will take all practicable steps to ensure security of the personal data and to avoid unauthorised or accidental access, erasure or other use.

Please note that if you do not provide us with your personal data, we may not be able to provide the information, products or services you need or process your request.

Purpose: From time to time it is necessary for the Company to collect your personal data which may be used, stored, processed, transferred, disclosed or shared by us for purposes ("Purposes"), including:

1. offering, providing and marketing to you the products/services of the Company, other companies of the AXA Group ("our affiliates") or our business partners (see "Use and provision of personal data in direct marketing" below), and administering, maintaining, managing and operating such products/services;
2. processing and evaluating any applications or requests made by you for products/services offered by the Company and our affiliates;
3. providing subsequent services to you, including but not limited to administering the policies issued;
4. any purposes in connection with any claims made by or against or otherwise involving you in respect of any products/services provided by the Company and/or our affiliates, including investigation of claims;
5. evaluating your financial needs;
6. designing products/services for customers;
7. conducting market research for statistical or other purposes;
8. matching any data held which relates to you from time to time for any of the purposes listed herein;
9. making disclosure as required by any applicable law, rules, regulations, codes of practice or guidelines or to assist in law enforcement purposes, investigations by police or other government or regulatory authorities in Hong Kong or elsewhere;
10. conducting identity and/or credit checks and/or debt collection;
11. complying with the laws of any applicable jurisdiction;
12. carrying out other services in connection with the operation of the Company's business; and
13. other purposes directly relating to any of the above.

Transfer of personal data: Personal data will be kept confidential but, subject to the provisions of any applicable law, may be provided to:

1. any of our affiliates, any person associated with the Company, any reinsurance company, claims investigation company, your broker, industry association or federation, fund management company or financial institution in Hong Kong or elsewhere and in this regard you consent to the transfer of your data outside of Hong Kong;
2. any person (including private investigators) in connection with any claims made by or against or otherwise involving you in respect of any products/services provided by the Company and/or our affiliates;
3. any agent, contractor or third party who provides administrative, technology or other services (including direct marketing services) to the Company and/or our affiliates in Hong Kong or elsewhere and who has a duty of confidentiality to the same;
4. credit reference agencies or, in the event of default, debt collection agencies;
5. any actual or proposed assignee, transferee, participant or sub-participant of our rights or business; and
6. any government department or other appropriate governmental or regulatory authority in Hong Kong or elsewhere.

For our policy on using your personal data for marketing purposes, please see the section below "Use and provision of personal data in direct marketing".

Transfer of your personal data will only be made for one or more of the Purposes specified above.

Use and provision of personal data in direct marketing: The Company intends to:

- 1) use your name, contact details, products and services portfolio information, transaction pattern and behaviour, financial background and demographic data held by the Company from time to time for direct marketing;
- 2) conduct direct marketing (including but not limited to providing reward, loyalty or privileges programmes) in relation to the following classes of products and services that the Company, our affiliates, our co-branding partners and our business partners may offer:
 - a) insurance, banking, provident fund or scheme, financial services, securities and related products and services;
 - b) products and services on health, wellness and medical, food and beverage, sporting activities and membership, entertainment, spa and similar relaxation activities, travel and transportation, household, apparel, education, social networking, media and high-end consumer products;
- 3) the above products and services may be provided by the Company and/or:
 - a) any of our affiliates;
 - b) third party financial institutions;
 - c) the business partners or co-branding partners of the Company and/or affiliates providing the products and services set out in (2) above;
 - d) third party reward, loyalty or privileges programme providers supporting the Company or any of the above listed entities
- 4) in addition to marketing the above products and services, the Company also intends to provide the data described in (1) above to all or any of the persons described in (3) above for use by them in marketing those products and services, and the Company requires your written consent (which includes an indication of no objection) for that purpose.

Before using your personal data for the purposes and providing to the transferees set out above, the Company must obtain your written consent, and only after having obtained such written consent, may use and provide your personal data for any promotional or marketing purpose.

You may in future withdraw your consent to the use and provision of your personal data for direct marketing.

If you wish to withdraw your consent, please inform us in writing to the address in the section on "Access and correction of personal data". The Company shall, without charge to you, ensure that you are not included in future direct marketing activities.

Access and correction of personal data: Under the PDPO, you have the right to ascertain whether the Company holds your personal data, to obtain a copy of the data, and to correct any data that is inaccurate. You may also request the Company to inform you of the type of personal data held by it.

Requests for access and correction or for information regarding policies and practices and kinds of data held by the Company should be addressed in writing to:

Data Privacy Officer
AXA General Insurance Hong Kong Limited
Employee Benefits 10-11/F, Vertical Sq, 28 Heung Yip Road, Wong Chuk Hang, Hong Kong

A reasonable fee may be charged to offset the Company's administrative and actual costs incurred in complying with your data access requests.

DECLARATION AND AUTHORIZATION

1. The applicant/policyholder hereby confirms that on behalf of itself, and any person referred to in this application including without limitation the Insured Persons that it is not acting on behalf of any other person for this insurance application unless otherwise expressly indicated in this application form or any other documents provided to AXA General Insurance Hong Kong Limited ("the Company") for this application.
2. The applicant/policyholder agrees that:
 - a. If the applicant/policyholder pays 100% of Premiums all Eligible Persons (employee and spouse) are to be insured;
 - b. If the Insured Persons contribute towards Premiums then at least 75% of Eligible Persons must join.
3. The applicant/policyholder declares and agrees that:
 - a. The insurance coverage will be subject to all terms, conditions and exclusions of the policy contract;
 - b. In respect of the hospital and/or clinical benefits under the Employee Benefits Health Insurance Policy, the applicant/policyholder authorizes the Company to act on behalf of the applicant/policyholder (and the Insured Persons) to: (i) arrange and appoint the medical services providers including without limitation any hospitals, clinics and medical practitioners, to provide medical services for the Insured Persons; (ii) accept direct billing from the medical services providers for services rendered to the Insured Persons; (iii) establish, suspend or terminate the said relationship with the medical services providers as necessary; (iv) negotiate all related fees and arrangements with the medical services providers.
4. The applicant/policyholder further declares and agrees:
 - a. all information that have been provided in connection with this application (whether contained in this application form or otherwise) is complete and true, and together with all information received by the Company as to any subsequent changes in connection with this application shall form the basis and part of the contract;
 - b. it has obtained all necessary consent and authorization from its employees and their dependents to supply their information and data to the Company by the applicant/policyholder itself and/or through its representative involved in this application otherwise if the applicant/policyholder fails to provide any such information requested, it may result in the Company's inability to process and deal with this application. The applicant/policyholder's employees and their dependents agree that these information and data can be used by the Company to carry on the Company's businesses.
 - c. all its employees have confirmed that they have obtained all necessary consent and authorization from their dependents to supply their information and data to the Company and/or the representative of the Company.
5. A photocopy of this authorization shall be valid as the original.
6. I/We, the applicant/policyholder, ACKNOWLEDGE AND CONFIRM that I/we have read and understood the Personal Information Collection Statement ("PICS"). I/We confirm that I/we have been advised to read carefully the PICS, and I/we have read it carefully its effect and impact in respect of my/our personal data collected or held by the Company (whether contained in this application or otherwise). Based on the foregoing, I/we hereby give my/our acknowledgement and agree to the use and transfer of my/our personal data by AXA General Insurance Hong Kong Limited in accordance with the PICS, including the use and provision of my/our personal data for the purpose of direct marketing.
7. I HEREBY Declare that I understand that the Company may deduct any outstanding amount applicable from the payout and/or sum received by the Company under the Policy according to the applicable statutory and/or regulatory requirement(s), including levy collected by the Insurance Authority.

[Important: If you do not agree to the use and provision of your personal data for direct marketing as set out in the section "Use and provision of personal data in direct marketing", please tick the box below and we will not use your personal data for direct marketing.]

I/We, the applicant/policyholder, do not agree with the use and provision of my/our personal data for direct marketing purposes as set out above in the **Personal Information Collection Statement** (see "Use and provision of personal data in direct marketing") and do not wish to receive any promotional and direct marketing materials.

Authorized Signature
On behalf of Applicant/Policyholder with Company Chop

Name of Authorized Person: _____

Position: _____

Name of Agent/Broker: _____

Code of Agent/Broker: _____

Date signed: _____